Global Goals Jam
Design 2030 Now!
Web Guide

This is a guide for Global Goals Jam organizers to add their information to the main Global Goals Jam website. Please submit any questions you have here: https://globalgoalsjam.org/#Contact.
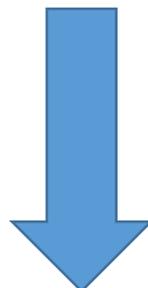
1. Login with your account at https://globalgoalsjam.org/wp-admin. If you do not have an account, please send us a message.

2. Depending on the information we have from you, we may have already entered some of the required details for you. Your Venue page should end up look something similar to here:
   https://globalgoalsjam.org/venue/amsterdam/

   Check the Venue and Event sections to see if anything is already there, as shown here:

   a. If not, you will need to add information about the venue where your Jam is being hosted. Click on the "Add New Venue" button. Fill out the city your Jam is being hosted in as the title, the continent as the Location, and a picture of the venue as the Featured Image. Be sure to add the address, contact info, and any other settings you see fit in the "Venue Settings" section. Feel free to explore the various Venue and Event options, but **make sure to preview the changes before publishing or updating to make sure everything looks how you want.**

   b. If we have already added a venue/event for you, be sure to edit it to verify the information is correct, and fill in any missing information.

Continue to Venue examples…

City name of your venue is located goes here

Test your changes here (!!!)

Setting the location (continent) is important

Don't forget to check the different sections

3. After your venue page is set, you will need to setup your Jam-related events. You can create one event for your entire Jam, or multiple events related to your Jam. There are quite a few options you can set including displaying a schedule, speakers, sponsors, a map to the event, a link to register or buy tickets, and more. An example can be seen here: https://globalgoalsjam.org/event/global-goals-jam-2018-ams/

   a. The first and most important setting is the Venue. This way the event will show up on your Venue page. You can find it on the Contact tab.
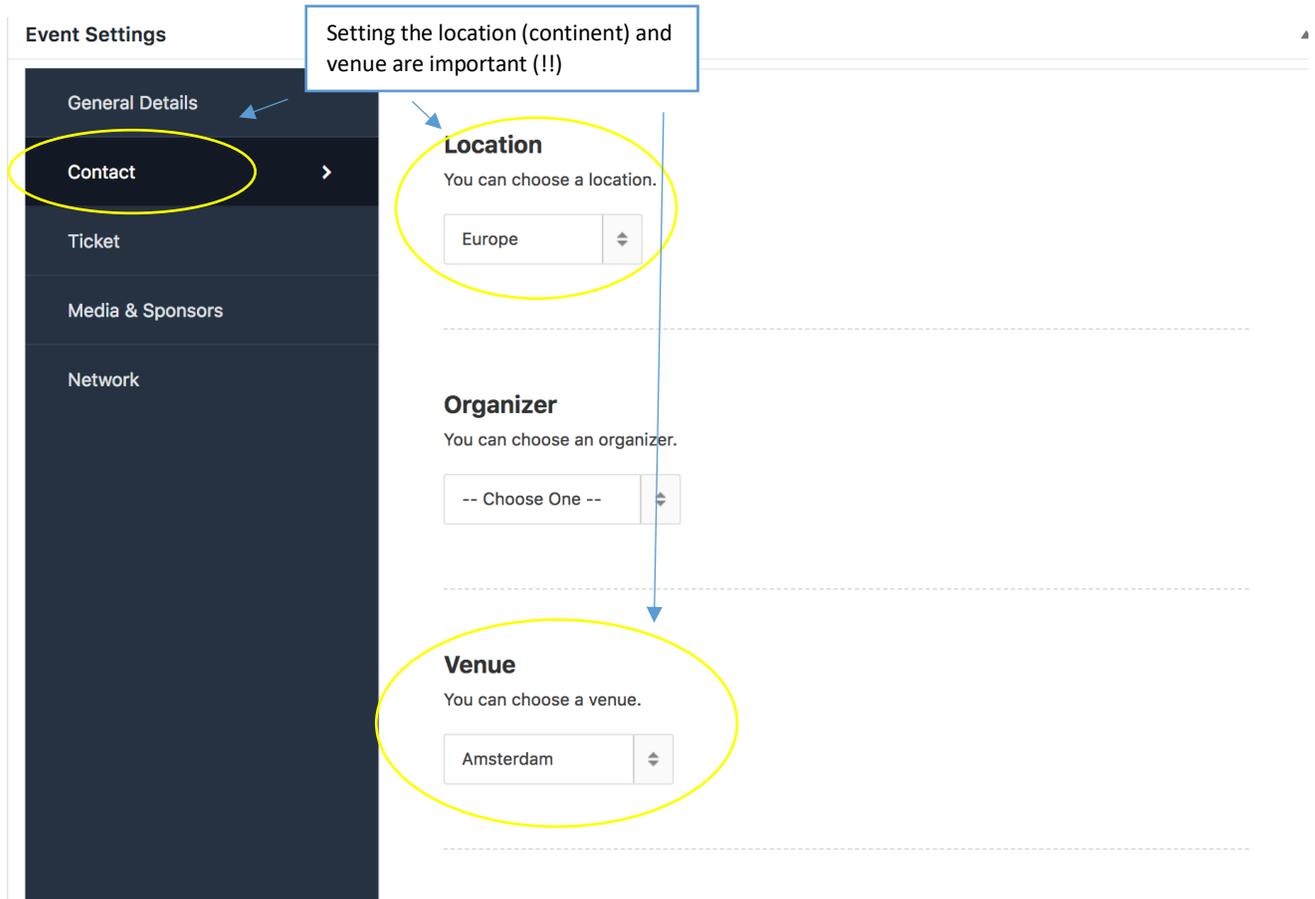
   b. Next, set the general information for your event, as seen in the next two images. You can also setup a schedule here.

Event setup continues below…

First screen

Global Goals Jam   💬 0   ➕ New   View Event

Howdy, Global Goals Amsterdam 👤

🏠 Dashboard

📌 Posts

📷 Media

📅 Events

All Events
Add New Event

🏠 Venues

🎤 Speakers

💬 Comments

✉ Contact

👤 Profile

🔧 Tools

WPBakery Page Builder

Collapse menu
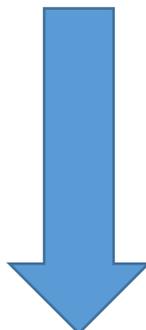
Edit Event Add New Event

Global Goals Jam 2018 Amsterdam

Permalink: https://globalgoalsjam.org/event/global-goals-jam-2018-ams/   Edit

📷 Add Media

Visual   Text

Paragraph   B   I   ≣   ≣   "   ≡   ≡   ≡   🔗   ⊟   ▦   ⬆   ⤢

Do you have a passion for solving social challenges to improve lives? Join us in the third edition of the #GlobalGoalsJam in Amsterdam, where local innovators and creatives will join teams around the world in designing actionable interventions towards achieving the Sustainable Development Goals.

You are invited to expand your network and learn design methods from the Digital Society School. Develop and share your ideas in real time with other participants from 65 locations all over the world. Including Kampala, Amman, Tokyo, Rio de Janeiro, Amsterdam and many more.

Do you want to be part of this global network of changemakers working on local challenges? We are looking forward to Jam with you!

The Sustainable Development Goals

Connecting Today, Creating Tomorrow

During the 2015 Social Good Summit, 193 world leaders committed to achieving 17 Sustainable Development Goals by year 2030. The Global Goals Jam is an initiative of the United Nations Development Program and the Digital Society School, it seeks to design realistic, actionable interventions for the goals. This year we will focus on the goals:

Screen Options ▼

Publish

Preview Changes

📍 Status: Published Edit

👁 Visibility: Public Edit

🕐 Revisions: 3 Browse

📅 Published on: Sep 17, 2018 @ 15:40 Edit

Move to Trash   Update

Locations

All Locations   Most Used

☑ Europe
☐ Africa
☐ Asia
☐ North America
☐ Oceania
☐ South America

Organizers

All Organizers   Most Used

☐ Digital Society School

c.

Second screen

Global Goals Jam   💬 0   ➕ New   View Event

Howdy, Global Goals Amsterdam

🏠 Dashboard

📌 Posts

📷 Media

📅 Events

All Events
Add New Event

🏠 Venues

🎤 Speakers

💬 Comments

✉ Contact

👤 Profile

🔧 Tools

WPBakery Page Builder

Collapse menu

General Details   ▶

Contact

Ticket

Media & Sponsors

Network

Start Date

You can enter a start date. Format: 2018-08-26

2018-09-21

Start Time

You can enter a start time. Format: 18:00

17:30

End Date

You can enter an end date. Format: 2018-08-26

2018-09-23

End Time

You can enter an end time. Format: 18:00

18:00

Expire Date

You can enter expire date. The event will be

📅 Published on: Sep 17, 2018 @ 15:40 Edit

Move to Trash   Update

Locations

All Locations   Most Used

☑ Europe
☐ Africa
☐ Asia
☐ North America
☐ Oceania
☐ South America

Organizers

All Organizers   Most Used

☐ Digital Society School

Tags

All Tags   Most Used

Event Categories

All Event Categories   Most Used

Third screen

Schedule

You can create a schedule.

Day 1   ✏   🗑

Day 2   ✏   🗑

Day 3   ✏   🗑

You can re-order with drag & drop, the order will update after saving.

Add New

d.   To set the ticket/registration:

Ticket   >

Media & Sponsors

Network

-- Choose One --

First, set the title of the action…Get Ticket or Register should suffice

Ticket
You can a create ticket.

Get Ticket

Title

Get Ticket

Product For Price
You can choose a product for the price.

-- Choose One --

Next, set the price (or say it's free) under the "Package Feature" section, NOT under the "Product for Price" section.

Package Feature
You can enter a package feature. Press enter for each line.

€50 EUR
€15 for Students

Redirect to External Link
You can sale the ticket with external link. You can enter a link for redirect the button to an external link.

ON

Lastly, you'll need to set the link for getting a ticket or registering. Also chose a title for the button. Unfortunately, we don't currently or plan on selling tickets though our platform.

External Link
You can enter an external link.

https://www.eventbrite.nl/e/global-goals-jam-amsterdam-2018-

External Link Title
You can enter a title.

Buy Ticket!